

Our Ref : XXXXXXXXXXX

Date :XX/XX/XX

Jabatan Tenaga Kerja Semenanjung Malaysia,
Aras 5, Blok D3, Kompleks D,
Pusat Pentadbiran Kerajaan Persekutuan,
62530 Putrajaya

Dear Sir,

BANK GUARANTEE NO. XXXXXXXXXXX FOR RMXXXXX.XX (BG AMOUNT)

As requested by **XXXXXXXXXXXXXXXX (Customer's Name) (NO.XXXXX (CO'S No))** of
XXXXXXXXXXXXXXXXXXXXXXXXXXXXX(Address),we **XXXXXXXXXXXXXXXXXXXXXXXXXXXXX**
(Bank's Name) of XXXXXXXXXXXXXXXXXXXXXXXX (Guarantor Address)
("Guarantor"), hereby guarantee that the sum of **Ringgit Malaysia : XXXXXX.XX (BG**
Amount) free, and without inclusive of any interest claims, or any amount that have the
same meaning of interest being the amount of guarantee for **issuance of license**
number XXXXXXX under section 9A, Private Employment Agency Act 1981 [Act
246].

This Bank Guarantee shall become payable by us on demand in writing given to us by
Jabatan Tenaga Kerja Semenanjung Malaysia.

This Bank Guarantee shall be a continuing guarantee to wit from **XX/XX/XX (Effective**
Date) to **XX/XX/XX (Expiry Date)** and is conditional on a claim there under being made
within the period of the Bank Guarantee.

The Guarantor's maximum liability under this Bank Guarantee shall be limited to the
Guaranteed Sum.

This Bank Guarantee shall not be assigned without the Guarantor's prior written
consent.

Notwithstanding any provision hereinbefore to the contract, this Bank Guarantee shall
expire on **XX/XX/XX (Expiry Date)**. Claims (if any), must be made in writing and
received by XXXXXXXXXXXXXXXXXXXX (Bank name and address) not later than (14
days after Expiry Date). After which date, this Bank Guarantee is automatically
cancelled and cease to have any effect whatsoever irrespective of whether or not the
original Bank Guarantee is returned to the Guarantor for cancellation and no claims
received after the said date shall be accepted or entertained.

This Bank Guarantee is and shall be governed by and construed in all respects in
accordance with the laws of Malaysia.

Your faithfully
for **XXXXXXXXXXXX (Bank's Name)**

.....
Authorised Signature/s